

**BelovED Community Charter School
Board of Trustees Meeting
February 22, 2024
508 Grand Street Jersey City, NJ 07302**

Board Meeting Minutes

In-person meeting at the Beloved Community Charter School High School, 531 Grand Street, Room 106
with Virtual Zoom Meeting at 5:30 PM (signs were posted of room change in the school)

- A. This is a regular meeting of the BelovEd Community Charter School Board of Trustees. In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 *et seq.*, adequate notice of the time and place of this meeting was provided, and copies of that resolution were forwarded to the official newspapers, Jersey Journal, and the Jersey City Reporter, as designated by the Board. The Board will be offering virtual access to the in-person Board Meeting.

Directions for accessing the public meeting were posted on the school website:

www.belovedccs.org. We very much welcome input from the public. Public comment will be handled in accordance with Board procedure.

Board Member	Present	Absent
Annjo Balbutin		X
Nicole Jackson	X	
Kathy Mone	X	
Sam Mikhail		X
Sal Risalvato	X	
Rich Valdes	X	

Also in Attendance:

Ken Schultz, Executive Director
Michele Link, Principal
Duanne Moeller, Director of Operations
Bret Schundler, School Partners, Inc.
Cherie Adams, Board Attorney
Perry Lattiboudere, Adams, Laattiboudere, Croot & Herman, LLC
Marilyn Hooper, Board Secretary

- B. Call to Order /Flag Salute/ Roll Call.
Nicole Jackson called the meeting to order at 5:32 PM.
- C. Public Comment on Items on the Agenda.
No public were present at the meeting.
- D. Vote on the Minutes of the Regular Board Meeting of January 18, 2024.

Motion by Sal Risalvato and seconded by Kathy Mone and all were in favor.

- E. **2024-02-22-01** Resolved, the BCCS Board of Trustees approves the appointment of John Giotis to the BCCS Board of Trustees.

Roll Call vote on the appointment of John Giotis to the BCCS Board of Trustees:

Motion: Sal Risalvato
Seconded: Nicole Jackson

Yes: Nicole Jackson, Kathy Mone, Sal Risalvato, Rich Valdes

No: None

Absent: Annjo Balbutin, Sam Mikhail

F. Performance Dashboard Review

1. K – 12 Dashboard Review including HIB Report (Schultz)

The dashboard was provided as an attachment to the agenda by K. Schultz.

2. Institutional Health Goals (Hooper)

M. Hooper discussed the current school financials and provided the budget to actual as an attachment to the agenda.

G. Facilities (Schundler)

B. Schundler provided an update on Canal Crossing.

H. Policies

Roll Call Vote on Policies section H, item 2:

Motion: Sal Risalvato
Seconded: Kathy Mone

Yes: Nicole Jackson, Kathy Mone, Sal Risalvato, Rich Valdes

No: None

Absent: Annjo Balbutin, Sam Mikhail

1. Resolved, The BCCS Board of Trustees approves a revised Substance Abuse Policy provided in Appendix B to this agenda.

This item was tabled until the March Board Meeting.

2. **2024-02-22-02** Resolved, The BCCS Board of Trustees approves the implementation of a protocol requesting advance payment for healthcare when full time staff are electing leave for all medical, dental, vision and ancillary coverage.

I. Human Resources

Roll Call Vote on Human Resources section I, items 1 through 14:

Motion: Sal Risalvato
Seconded: Kathy Mone

Yes: Nicole Jackson, Kathy Mone, Sal Risalvato, Rich Valdes

No: None

Absent: Annjo Balbutin, Sam Mikhail

1. **2024-02-22-03** Resolved, The BCCS Board of Trustees approves the hiring of the new employees as outlined in Appendix A, Section I for school year 2023-2024.
2. **2024-02-22-04** Resolved, The BCCS Board of Trustees approves the hiring of the new employees as outlined in Appendix A, Section II for school year 2024-2025.
3. **2024-02-22-05** Resolved, The BCCS Board of Trustees reports the following Resignations:

Employee Name	Position	Resignation Date	Status
Employee ID 480	IT Specialist	1/19/2024	Resignation
Employee ID 712	HS ELA Teacher	2/02/2024	Resignation

4. **2024-02-22-06** Resolved, The BCCS Board of Trustees approves revisions to SY23-24 staff contracts as summarized in Appendix A, section III.
5. **2024-02-22-07** Resolved, The BCCS Board of Trustees approves the use of Title I Funds for Home Instruction stipends as summarized in Appendix A, section IV.
6. **2024-02-22-08** Resolved, The BCCS Board of Trustees approves the Substitute Teaching stipends as outlined on Appendix A, Section IV.
7. **2024-02-22-09** Resolved, The BCCS Board of Trustees approves the Clubs and Activities stipends as outlined in Appendix A, section V, to be funded by ARP ESSER Funds.
8. **2024-02-22-10** Resolved, The BCCS Board of Trustees approves the Tutoring stipends for Instructional Staff to be funded by Title I funds as outlined in Appendix A, section VI.
9. **2024-02-22-11** Resolved, The BCCS Board of Trustees approves the Instructional Staff stipends as outlined in Appendix A, section VII.
10. **2024-02-22-12** Resolved, The BCCS Board of Trustees approves the Operations Staff payment as outlined in Appendix A, section VIII.
11. **2024-02-22-13** Resolved, The BCCS Board of Trustees approves the Spring Sports coaching stipends as outlined in Appendix A, section X.
12. **2024-02-22-14** Resolved, The BCCS Board of Trustees approves the addition of Flag Football to the SY23-24 Spring Sports as outlined in Appendix A,

section XI.

13. **2024-02-22-15** Resolved, The BCCS Board of Trustees approves the AfterSchool Math Tutoring expenditures for grades three (3) through five (5) as outlined in Appendix A, section XII.
14. **2024-02-22-16** Resolved, The BCCS Board of Trustees approves staff leave times as summarized in Appendix A, Section XIII.

J. Business

Roll Call Vote on Business section J, items 1 through 18:

Motion: Sal Risalvato

Seconded: Kathy Mone

Yes: Nicole Jackson, Kathy Mone, Sal Risalvato, Rich Valdes

No: None

Absent: Annjo Balbutin, Sam Mikhail

1. **2024-02-22-17** Resolved, The BCCS Board of Trustees authorizes the School Business Administrator to fund the payrolls of 1/31/2024 and 2/15/2024 each in the amount of \$732,000 and \$751,000, respectively. Payroll amounts include Employer Payroll Taxes.
2. **2024-02-22-18** Resolved, The BCCS Board of Trustees authorizes the Payment of Claims of **\$957,537.66** for the period 1/19/2024 through 2/22/2024.
3. **2024-02-22-19** Resolved, The BCCS Board of Trustees approves the class trips as outlined in Appendix A, section IX.
4. **2024-02-24-20** Resolved, The BCCS Board of Trustees approves a subscription agreement with Renaissance K-12 Educational Software Solutions, for school year 24-25, for software assessing student learning growth at a total cost of \$30,840.00. The quote details are provided as an attachment to the agenda.
5. **2024-02-22-21** Resolved, The BCCS Board of Trustees approves an expenditure estimated up to \$15,000 for construction of a new teacher workroom in the Middle School. This expenditure also includes the purchase of cabinets from NS Kitchen Cabinets & Bath LLP in the amount of \$6,100 for furniture and appliances.
6. **2024-02-22-22** Resolved, The BCCS Board of Trustees approves the submission of a revised SY23-24 Budget to the Department of Education (attached to the agenda).
7. **2024-02-22-23** Resolved, The BCCS Board of Trustees approves a contract with Esteemed Inc, for the hiring of a technology consultant to complete a

comprehensive review of the school's IT infrastructure systems, IT protocols and strategy development at a cost of \$100/hour not to exceed 100 hours or \$10,000.

8. **2024-02-22-24** Resolved, The BCCS Board of Trustees approves an increase of \$0.15 to the daily lunch charge for SY24-25 from the current rate of \$3.75 to a new rate of \$3.90.
9. **2024-02-22-25** Resolved, The Board of Trustees approves a contract with Spooky Vision for a BCCS promotional video at a total cost of \$6,100.
10. **2024-02-22-26** Resolved, The BCCS Board of Trustees approves the SEMI Action Plan for submission to the Hudson County Superintendent as provided in Appendix C.
11. **2024-02-22-27** Resolved, The BCCs Board of Trustees approves BCCS High School Model United Nations Field Trip to Saint Peter's University at a total cost of \$2,493.
12. **2024-02-22-28** Resolved, The BCCS Board of Trustees approves requisition #38 for Friends of Quality Education for Canal Crossing predevelopment costs totaling \$121,247.61. Details of the requisition expenditure are provided as an attachment to the agenda.
13. **2024-02-22-29** Resolved, The BCCS Board of Trustees approves an expenditure of up to \$15,000 for ESL Consultant, Laura Desai, for services to the Elementary Academy.
14. **2024-02-22-30** Resolved, The BCCS Board of Trustees approves an engagement with Jennifer Moore, Equity Consultant, at a rate of \$175/hour for up to 20 hours of work or \$3,500 in total.
15. **2024-02-22-31** Resolved, The BCCS Board of Trustees approves the provision of transportation services to Bayonne Township for the summer of 2024.
16. **2024-02-22-32** Resolved, The BCCS Board of Trustees approves bidding on used buses offered by the Hunterdon County Educational Commission. Bid details are provided as an attachment to the agenda.
17. **2024-02-22-33** Resolved, The BCCS Board of Trustees approves an expenditure of up to \$5,000 for DeLondra Welding for bus welding when necessary for bus maintenance.
18. **2024-02-22-34** Resolved, The BCCS Board of Trustees approves an expenditure of up to \$50,000 for High School graduation costs for SY23-24.
19. **2024-02-22-35** Resolved, The BCCS Board of Trustees approves the acceptance of the High Impact Tutoring grant in the amount of \$71,280 for the grant period of 10/11/2023 through 8/31/2024.

K. Executive Session

Motion to enter Executive Session at 5:36 PM by Sal Risalvato and seconded by Nicole Jackson and all were in favor.

Motion to leave Executive Session at 7:15 PM by Sal Risalvato and seconded by Nicole Jackson and all were in favor.

L. Public Comment on Non-Agenda Items

No public were present at the meeting.

M. Adjournment at 7:54 PM.

Sal Risalvato motioned to adjourn and Nicole Jackson seconded and all were in favor.